



ANNUAL GENERAL MEETING

Minutes

Saturday, 26th November 2011

Trigg Island Surf Life Saving Club, Trigg

1. **MEETING OPENED** by Bob @ 2:10pm

2. a) **PRESENT:** BW, ML, EC, PC, TW, TT, SH, SV, TI, EM (minutes),

2. b) **APOLOGIES:** Chris Lowe, Tony Van Merwyk

3. **PRESIDENT OPEN:** BW

4. **MINUTES FROM PREVIOUS AGM:** Accepted by Tom Wilson & Errol Considine

5. **PRESENTATION OF ANNUAL REPORT** Moved by Phil Corbett, Seconded by Tim Thirsk

- Board continued to improve its structure over the past 12 months
- TDAP is our biggest single venture annually (and largest sporting event in WA)
- A dedicated committee has been set up to manage the TDAP
- A finance committee has also been set up this year (to manage ongoing finances)
- The meeting of club presidents preceded this AGM, reflecting a goal for better communications in a broader sense with Boardriders Clubs, and strategically moving forward with clubs.
- SGM to take place next year in a move to better structure the board
- June/July strategy planning in Rotto
- Commendations are to be made to Mark Lane, CEO for his work and efforts this past year
- Congratulations to be made to SWA as finalists in 1 category, and winners of the Best Community Event Award for the TDAP at the Sport and Rec Industry Awards

Comments from Mark Lane:

- Last year SWA had focused on rebuilding key areas of operation, and we're now on solid footing
- SWA now employ the equivalent of 5 full time staff members.
- There is strong sponsor support for events
- Strong board support; with required skill sets – most crucial as the board defines the organisation
- There has been strong performances from WA surfers across all codes

- There has been some continued improvements into surfing development in regional programs
- Coaching/Learn to Surf programs has seen some solid numbers – with strong public support statewide.
- There is currently a strong interest in surfing and the organisation – this can be measured and documented especially through modern technology such as Website statistics, Vimeo downloads etc
- Revenue for past financial year has almost doubled compared to previous year.
- SWA turnover is now \$3million (including TDAP)

Bob Welch referred to Board Members in annual report.

6. PRESENTATION OF FINANCIAL STATEMENTS AND AUDITORS REPORT

- Moved by Tony Ince, Seconded by Tom Wilson
- Stronger financial position this year than 2 years ago
- Surplus of nearly half a million dollars this year, most of the profit due to sale of the Balcatta unit
- Significant increase in the investment into state teams
- Have not made a profit from TDAP over past 2 years – but have recovered all costs

Warren questioned above point referring to financials sheet – as it looks like we're not making money as the costs are almost the same as the revenue.

ML explained the surplus margin has traditionally been low (around 1 – 2% of turnover). SWA had now, following advice, charged modest management fees for major projects and major events conducted by the organization. Given the size and time involved in delivering some of these outcomes it is appropriate that fees were charged to offset staff time and associated costs.

- Looking at where next year's income will come from without admin fees and sale of unit. BW noted to look at this point as a Board with TI.
- TI noted that Finance Committee meets once a month prior to board meeting to track budget, variance etc...
- Noted the question re the variance in income from 2010/11 in Administration. BW advised this will be checked with the auditor and the advice included as an addendum to the minutes when posted on the web site.

7. ELECTION OF OFFICE BEARERS

VACANCIES:

- Judges Representative – this position has been vacant for (2) years
- Short Board Representative – Jarrah Calder standing down, Bob Welch thanks (*thanked*) Jarrah for his time and contribution to the board and SWA, Jarrah thanks (*thanked*) the board. Simon Hughes nominated as new Shortboard rep.
- Women's Representative – Chris Lowe standing down, the board thanks (*thanked*) Chris for her contribution. Samantha Vanderford from Wavewalkers Longboard Club nominated as new Women's Rep.
- Body Board Representative – Tom Wilson re-nominated
- Phil Corbett's position as Longboard rep continues

8. GENERAL BUSINESS

a) Constitution Restructure

- The process of electing representatives, then they appoint the board
- An issue can lie in getting a group of 'single interest' people
- Retain sports specific categories by election
- The judges rep is more of an operational issue/role and is dealt with at an operational level – there is Questioning behind the need for a Judge's Rep and Women's rep.
- Debate around the idea of having someone elected by the club structure

- Questions over whether the President should be elected by SWA Members or the Board
- Sub-Committee Structure: Formalise the TDAP & Finance Committees to make sure the Board fully understands the financial situation
- An SGM to address constitutional changes will be scheduled for next year – at least 55 days notice must be given.
- Do we do a postal ballot so more members can vote?
- Tim Thirsk noted that elected members must appoint Board Members at the next Board Meeting in 14 days (from today).
- Discussion was made over the process of advising members of new Board, and process of discipline members sourcing their own 'appointments'.
- At this stage, there is no process for application; we are looking to overhaul this whole constitution at the SGM next year. Concerns were highlighted over the lack of processes.
- TT raises issue of the power of the elected to appoint potentially destructive board members, and the impact on the organisation and its staff. Would like this issue addressed sooner rather than later.
- BW noted the 2 tiers of the Board: Governance and Operational. The Board needs to be governance oriented over an operational structure.
- Appointments to the board are for 2 years. BW, LN and TVM have another year of their term. EC and TI are 'up' for nomination.

b) Strategic Plan

- We have a document that covers the broad areas of interest, those 3 broad areas are:
 1. Governance and Management
 2. Sport Development
 3. Event Management
- Within these areas come other areas such as club development, membership communication, high performance development and others, with the view to improve annually the delivery.
- This document, covering these areas, is a requirement and condition of funding support by the Department of Sport and Rec.

MEETING CLOSED: 3:10pm